

<p align="center">NROP 3: ACCESS TO EVIDENCE STORAGE</p>	<p align="right">Page 1 of 1</p>
<p align="center"> Division of Forensic Science Northern Laboratory's Regional Operating Procedures </p>	<p>Amendment Designator: 3</p>
	<p>Effective Date: 10/20/2005</p>
<div data-bbox="636 346 1062 378" data-label="Section-Header"> <p align="center">NROP 3: Access to Evidence Storage</p> </div> <div data-bbox="151 409 293 438" data-label="Section-Header"> <p>3-1 Purpose</p> </div> <div data-bbox="198 470 1073 499" data-label="Text"> <p>This ROP documents access to evidence storage areas in the Northern Laboratory.</p> </div> <div data-bbox="151 531 313 560" data-label="Section-Header"> <p>3-2 Reference</p> </div> <div data-bbox="198 592 941 682" data-label="Text"> <p> Quality Manual, Section 20, Evidence Handling, ¶ 20.8.5 Northern Laboratory Organizational Chart Northern Laboratory's Security Access Level/Timezone Assignments </p> </div> <div data-bbox="151 714 441 743" data-label="Section-Header"> <p>3-3 Main Evidence Vault</p> </div> <div data-bbox="198 743 1520 1138" data-label="List-Group"> <ul style="list-style-type: none"> 3-3.1 Twenty-four/seven unlimited access with code and key, "SE" profile in FACE Forensic Evidence Specialists (FES), Laboratory Director, Section supervisors (Drugs, DNA, Firearms, Latent Prints) 3-3.2 Restricted Access: supervised/limited access with no code/key, "SE" profile in FACE Designated Forensic Laboratory Specialists (FLS): <ul style="list-style-type: none"> SX – Naomi Strickman FX – Karin Athanas TX – Lucy Sale Designated Forensic Scientists: <ul style="list-style-type: none"> LX – Amanda Poast DX – Gene Reichenbecher, Farolyn Young, Jeana Rodenas 3-3.3 Twenty-four/seven unlimited access with code and key Forensic Office Manager </div> <div data-bbox="151 1169 649 1199" data-label="Section-Header"> <p>3-4 Administrative Evidence Storage Areas</p> </div> <div data-bbox="198 1199 1500 1260" data-label="Text"> <p>Forensic Scientists and Forensic Laboratory Specialists have access to only the admin storage areas that are located within and/or designated for their assigned sections.</p> </div> <div data-bbox="151 1291 508 1320" data-label="Section-Header"> <p>3-5 Personal Evidence Lockers</p> </div> <div data-bbox="198 1320 1422 1413" data-label="Text"> <p> Access to an individual's personal evidence locker is limited to the assigned individual. In the rare event when a personal evidence locker must be accessed by someone other than the assigned individual, documentation in accordance with QM 20.8.6 will be generated. </p> </div> <div data-bbox="1455 1518 1526 1543" data-label="Text"> <p align="right">◆ End</p> </div>	